

TIALS-2 – DRAFT RFP Questions and Answers

ID	Reference Section (Draft RFP)	Question	Answer
1	Appendix A	<p>The header to the Glenn Policy Documents states that “The following GRC policy documents are available accessible electronically after contract award at https://knowledgeshare.grc.nasa.gov/eRoom/NASAc1f1/GRCKnowledgeBase/0_7003. Copies will be provided electronically with this Request for Proposal.</p> <p>These documents are a vital source of information to provide a competitive proposal. Respectfully request that NASA provide the documents as soon as possible before RFP release.</p>	These documents were provided with the Draft RFP.
2	Appendix B	Will all of the positions, or just select positions, require a Secret Clearance. If there are only select positions, would the Government identify which positions require Secret Clearance?	See Appendix B, Section II
3	Appendix D	For each of the rows, what COTS/GOTS software is used, or is the listed application custom? For example: in “5.1 Library”, is GSEL a custom product? If not please provide the name of the COTS/GOTS software used.	This type of information is provided in Attachment G to Section J. Further expansion of Appendix will not be provided.
4	Appendix D	Many of the databases and computer systems listed do not include a description which makes it difficult to understand where and how each of these are utilized on TIALS. Can the government provide detailed descriptions for all systems, as well as the TIALS contractor's role (e.g. user, administrator, owner, developer)? In addition, would the government provide information as to whether these systems are custom developed, GOTS, or COTS and whether maintenance and operation documentation is available to the awardee?	Appendix D points to the Work Area and Task Area where each system is used. The Contractor roles have been added to Attachment G in Section J. Maintenance and Operation documentation will be provided to the successful offeror as appropriate.
5	Attachment B and Attachment C	There is substantial documentation of Government Furnished Equipment (GFE), vehicles, IDPE, equipment listings, etc., but there are no like documents, appendices, or lists of Government Furnished Facilities (GFF). In order for offerors to provide an accurate and realistic proposal with respect to labor dispersion and support, we require a listing of the appropriate GFF that encompass each of the functional area responsibilities. Please consider providing a detailed GFF listing that articulates the facilities, the work areas, their purposes, and the functions that occur within those facilities?	There are no Government Furnished Facilities.

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6	Attachment C (Attachment 007-003)	Please clarify whether Attachment 007-003 is part of the GFE listing.	No, Attachment C – GOVERNMENT VEHICLES is not part of Attachment B – LIST OF INSTALLATION-ACCOUNTABLE GOVERNMENT PROPERTY.
7	Attachment E	In Section J, Attachment E, Wage Determination, on page 1, is Revision 15 the current revision to Wage Determination No. 2005-2416? The revision date of 06/19/13 appears to be out of date	The Wage Determination attached to the Draft RFP was the most current at the time of release. The most current Wage Determination in effect at the time the final RFP is released will be attached to the final RFP.
8	Attachment F	Would the Government please provide a copy of the SGT 401(k) Savings Plan referenced in Article XVII in order for offerors to understand what plan we are accepting with the Collective Bargaining Agreement (CBA)?	The SGT 401k plan is a standard 401k plan in accordance with all government regulations pertaining to 401k plans. The specifics of the plan are proprietary to SGT. Any follow-on contractor would need to determine for themselves if they offer a 401k plan and what the specifics of that plan would be.
9	Attachment F	In Section J, Attachment F, Collective Bargaining Agreement, on page 33 in Article XXIV, will the incoming contractor be able to accept the CBA without negotiation and/or change?	Generally, the obligation of the successor contractor is limited to the wage and fringe benefit requirements of the predecessor's collective bargaining agreement and does not extend to other items such as seniority, grievance procedures, work rules, overtime, etc. Generally, a contractor executes a “bridge agreement” with the Union or formally adopts the CBA until it expires and then enters into follow-on negotiations. You are strongly encouraged to become familiar with the Service Contract Act, Section 4 which discusses Successorship as well as the contract Clause Nondisplacement of Qualified Workers Under Service Contracts that implements Executive Order 13495 to fully understand your responsibilities under the Act.
10	Attachment N	In the draft RFP, the Government provided workload data for Publishing Services and Duplication Services. Will additional workload data for other parts of the statement of work be provided?	No, Attachment N was provided as a sample metric report only.
11	Attachment O	Where in the Past Performance Questionnaire is experience in information technology management and support, as described primarily in S.O.W. Task 3.4 Business Support, captured in prior contract work? This service is not identified under question 6 of the questionnaire	Business Process Support has been added to question 6 of the Past Performance Questionnaire.
12	Attachment W (Attachment 161300-OTHER-009-002)	a) Attachment L-4 (Incumbent Staffing) shows some positions in the DOL/CBA column that are most likely exempt positions. Likewise, there are several in the Exempt/Non-exempt column that should be Wage Determination DOL positions. Can the Government review and correct the labor category list?	Addressed with revision of Attachment W – Incumbent Labor Demographics

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		<p>b) Please clarify which labor categories are exempt, non-exempt, SCA, and CBA on the Incumbent Staffing Attachment. They appear to be intermixed.</p> <p>c) Attachment E 161300-OTHER-007-005 Wage Determination (WD 05-2416 (Rev.-15), and Attachment W 161300-OTHER-09-002. There are numerous hourly labor classifications that are not covered by the wage determination. As such those classifications should be confirmed. Is any of the labor classifications employed on the current contract conformed? If so, please provide the classification(s) along with the corresponding wage rate(s).</p> <p>d) In Section J, Attachment W, Incumbent Labor Demographics, page 1, a list of Exempt/Non-Exempt and CBA/DOL is provided. Would the Government further separate the list to show Exempt, Non-Exempt, CBA, and DOL?</p> <p>e) Could you please clarify the difference between 'Non-Exempt' and WD/CBA in the attachment labeled '161300-OTHER-009-002'?</p> <p>f) Draft Appendices E (Register of Wage Determinations under the SCA) and F (Collective Bargaining Agreement) Offeror instruction expansion and labor agreement clarification. Does the Government plan on expanding on instructions to offerors in regards to offeror-provided (proposal) labor mix solutions based on the current application of the SCA vs CBA at Glenn Sound? For example, does the CBA apply to all (7) functional task areas? Given the documents provided (e.g. Attachment W), it is currently unclear how and where the CBA applies across the scope of the TIALS functional areas.</p> <p>g) Page 35 Collective Bargaining Agreement, 161300-OTHER-008-001 Appendix A, 1, Table: Classification and Wages, Are the four labor classifications listed in Appendix A of the Collective Bargaining Agreement the only CBA labor classifications listed under the "Wage Determination</p>	

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		<p>DOL/CBA” column on 61300-OTHER-009-002?</p> <p>h) Attachment L-4 have the staffing/positions been appropriately separated. Seemingly there may be some exempt/position listed under SCA?</p> <p>i) Is there a breakout of CBA vs SCA positions?</p> <p>j) Attachment W, SGT Work Year Equivalent, column E. This column is titled Wage Determination/CBA, and totals 172. Attachment F Collective Bargaining Agreement (CBA), Article II, paragraph (2). This paragraph lists job titles covered by the agreement, but there titles are not consistent with those in Attachment W. Question: Can NASA clarify what labor categories in Attachment F are covered by the CBA?</p> <p>k) CBA positions appear to be combined with the SCA position in the same attachment. What positions are specifically part of the CBA with the Teamsters?</p> <p>l) Are the classification of job titles as to which ones are listed as 'exempt' in the attachment labeled '161300-OTHER-009-002' correct? It appears that some of the titles in the WD/CBA column belong in the 'Exempt' column?</p> <p>m) Although the Government provided general qualifications/requirements in Section C Appendix B for each SOW element, would the Government provide descriptions and qualifications for each of the labor categories provided in Attachment W, Incumbent Labor Demographic?</p> <p>n) This attachment provides a listing of “Exempt/Non-Exempt” and “Wage Determination DOL/CBA.” Is intent for offerors to utilize the specifically listed labor positions/titles in their proposals? Will the Government please clarify the purpose of Attachment W</p>	

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13	Attachment W	<p>a) Do we intend to release workload data by WBS? Very little data has been provided.</p> <p>b) Will the Government provide a breakout of the WYE's by WBS?</p> <p>c) To develop a detailed BOE, additional workload data by PWS is necessary. If specific workload data is not provided, will personnel levels by PWS be provided?</p> <p>d) Content in Section C does not provide workload data or references to Draft RFP Attachments where workload data may be provided. Please provide workload data at the Section C PWS element level that will allow the Offeror to develop their basis of estimate.</p> <p>e) In paragraph L.8(f) on page L-8, how many pages can <i>each</i> Key Personnel resume be?</p> <p>f) In the final RFP will there be any required key personnel?</p> <p>g) Level of effort is not provided in the draft solicitation. Will the government provide this information in the final RFP?</p> <p>h) The Offeror's understanding is that the Government is not driving a minimum (FTE) labor requirement, but does provide on-hand current labor solutions along with a narrative encouraging offerors to provide "innovations and efficiencies for the products, outcomes or deliverables required under the SOW." While the current Draft appropriately describes "what" is to be done, it provides little clarity on "how much" is to be done. In order to provide a legitimate assessment of the labor required to successfully meet the Government requirement, the Offeror requests detailed workload data and information for each of the task areas of contracted support services. Will the Government please consider providing detailed workload data with the final RFP?</p>	<p>Workload data was not provided for those areas, a sample Metrics report was provided for those areas. The Government will not be providing workload data. The Final RFP will have current staffing information by Work Area in Attachment W.</p> <p>No limit on pages for each resume</p> <p>No required Key Personnel</p>

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		<p>i) Section C does not include workload data. Request the Government provide workload data identified by Section C PWS Element in order to allow the offeror to develop their Basis of Estimate?</p> <p>j) Please provide historical and projected workload that ties to each contract work area, task area, and subtask area.</p> <p>k) Please provide workload data so offerors have a basis for calculations to determine labor hour requirements to support the BOE submittal requirements.</p>	
14	Attachment W	<p>a) Attachment L-4 (Incumbent Staffing) includes incumbent labor titles that are not detailed enough for pricing. Will the government provide JDQ's or other information on the labor categories to allow offerors other than the incumbent to price the labor?</p> <p>b) Additionally, will the Government consider providing CBA duty descriptions so that offerors understand what the Glenn labor titles correspond to in terms of capability, and in relation to formal DOL labor position descriptions?</p>	<p>NASA will not provide additional information. However, information for those positions subject to the Service Contract Act can be found in the Department of Labor's <u>SCA Directory of Occupations (fifth edition)</u> at the following website: http://www.dol.gov/whd/regs/compliance/wage/SCADirV5/Vers5ContentsTable.pdf http://www.dol.gov/whd/regs/compliance/wage/SCADirV5/SCADirectVers5.pdf</p>
15	Attachment W	<p>We were unable to find the following labor categories listed under Wage Determination DOL/CBA, Attachment W, Incumbent Labor Demographics in the DOL or CBA list. Would the Government provide the mapping for these positions?</p> <p>a. Science/Reference Librarian b. Senior Metrology Engineer c. Senior Server Administrator d. Senior Technology Specialist e. Space Management Specialist f. Still Imaging Specialist g. Still Imaging Specialist/Production Coordinator h. Systems Analyst i. Technical Writer/Editor j. Technology Transfer Specialist k. Training & Development Specialist l. Transportation Supervisor m. Travel Liaison Specialist n. Video & Multi-Media Proj. Supervisor</p>	<p>These positions are exempt as referenced in the revised Attachment W.</p>

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		<p>o. Video Engineer</p> <p>p. Video Production Specialist</p> <p>q. Video Production Specialist Lead</p> <p>r. Video Scriptwriter/Producer</p> <p>s. WEB Content Creator</p>	
16	Attachment W	<p>In reading Attachment W (WYE Listing), it appears there are 39 CBA Job Titles, and 172 CBA Positions. DRFP File 161300-OTHER-008-001_CBA_Teamsters Local 293 indicates there are only 3 labor categories and 36 WYE Logistics personnel.</p> <p>Logistics V - 26 WYE Logistics VI - 3 WYE Logistics VIII - 7 WYE</p> <p>Is the CBA outlined in DRFP File 161300-OTHER-008-001_CBA_Teamsters Local 293 the only CBA in place on this contract?</p>	Yes
17	Attachment W	Labor category Logistics VII is missing, but part of the CBA. Is this position not currently used?	Labor category Logistics VII is not currently used.
18	Attachment W	Incumbent WYE provided in the solicitation is 85 “Exempt” and 172 “Wage Determination.” Are these WYE consistent for all contract years?	No the WYE are not consistent for all years.
19	Attachment W	Please provide the corresponding hourly pay rates for all labor categories under the Wage Determination DOL/CBA heading.	See Clause I.2 in Section I in final RFP.
20	C	<p>Pay for Service System clarification</p> <p>Please explain the parameters and define “Pay for Service” in terms of the program, allowable level(s) of maintenance to be performed, price thresholds (if any)? The Government currently states that “...repairs for contractors may be performed within a pay for service system,” but further information is needed to clarify the “pay for service system.”</p>	Each organization and Contract is issued a WBS number and this number identifies their area and must be presented for every service performed. Pay for service works like a charge card program and service performed is charged against and tracked by the WBS number.
21	C	The PRS mentions “Customer Surveys.” Does NASA have a current survey and/or a survey process? If so will NASA provide a copy?	NASA has a current electronic survey system. A blank survey template will be provided in Section J.

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22	C	<p>a) Will the government consider specifying the SOW level, to which Offerors should provide a detailed discussion as required by Subfactor A, TA1.a (e.g. “to at least the second level of the PWS”).</p> <p>b) Page L-16, A.TA1 states the Technical Approach shall contain information specific to each of the performance areas in the SOW. Will the government provide guidance as to the level of detail expected. i.e. to the second WBS level, third, etc.</p> <p>c) TA1, page L.16. This paragraph requires that “The Offeror’s Technical Approach shall contain information specific to each of the performance areas in the SOW” Paragraph M.2 B, TA1, page M-3 states that “.The Government will evaluate the Offeror’s overall understanding and approach to accomplish the requirements of each work area within the SOW.” Statement of work paragraph C.8 implies that SOW paragraphs 1.0, 2.0, 3.0, 4.0, 5.0, 6.0, and 7.0 are “work areas,” but there is no mention of “performance areas.”</p> <p>d) Are SOW paragraphs 1.0, 2.0, 3.0, 4.0, 5.0, 6.0, and 7.0 the level at which we should prepare this response? RFP has been revised to clarify responses should be at the task area level.</p>	<p>The SOW identifies work areas (1.0 – 7.0). The work areas are further defined as delineated in task areas (e.g. 1.1) and sub-task areas (e.g. 1.1.1). Consistent with Section L, detail is expected at the task area.</p>
23	C – 1.0 Logistics	Please confirm the CBA is applicable to each Logistics work area, task area, and subtask area, 1.1 through 1.6	The CBA is applicable to most employees in each task area and subtask area, 1.1 through 1.4. Sections 1.5 and 1.6 are not part of the CBA.
24	C – 1.0 Logistics and 2.0 Stock Purchases	The Glenn Supply Management System (GSMS) is mentioned throughout C.8.1 Logistics and C.8.2 Stock Purchases. Can the government provide more information about GSMS including the platform being used (custom developed, COTS, GOTS, etc.), a high level overview of GSMS functionality and a list of the supply types and volumes being managed within GSMS?	The first two items are provided in Attachment G to Section J. A list of supply types and volumes being managed within GSMS will not be provided.
25	C – 1.1.7 Temporary Inactive Equipment Storage (TIES)	Is your inactive storage the same as NASA’s custodial storage?	We have custodians on center who are responsible for NASA tagged property to operate within their respective work areas. We also have custodians who store property in our TIES system on a temporary basis. There is no reference to “NASA’s custodial storage” in the Draft RFP.

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26	C – 1.2.4 Central Chemical Storage Facility Operation	Does GRC operate a pharmacy program for chemical and HazMat materials?	No. The Chemical Storage Facility is used to primarily house and process chemicals on the Lab. We also operate and process our specialty gas cylinders in this facility for storage and disposal. However, there are a few chemicals stored that will be consumed until they are depleted.
27	C – 1.2.5 Hazardous Shipping and/or Shipping	Does GRC require shippers to have HazMat certifications i.e., IATA, CFR, AF7110, etc.?	Yes the Government requires shippers to have HazMat certifications.
28	C – 1.2.7 Laundry Services	Are garments dropped off by the customer or picked up by the contractor?	All garments are picked up by the Contractor.
29	C – 1.2.8 FM/Tool Crib Attendant	How many tool rooms/cribs require an attendant?	We have one tool crib location in bldg. 50 with one attendant
30	C – 1.3.2 Shipping	Is a packing and crating function included in 1.3.2? Are wooden crates built to support shipping requirements?	Yes. The packing and crating function is included. We do not build crates to support shipping requirements. Sometimes the onsite requester has the ability to build the crate. If not, an offsite vendor offers this as a service that we can use.
31	C – 1.4.1 Taxi and Special Transportation	Taxi Service and Special Transportation. What are the service hours for this function?	7:00 a.m. until 4:45 p.m. for the Taxi Service and Special Transportation.
32	C – 1.4.2 Airport Courier and 1.4.4 Dispatch	If dispatch hours are from 7:00 AM to 4:40 PM, how can the dispatcher verify reservation for business travel that might be requested between 6:00AM and 7:00AM and 4:30PM and 5:00PM?	There is an employee located at the Shipping and Receiving Facility who fills in as dispatch from 6:00 a.m. until 7:00 a.m. and 4:30 p.m. until 5:00 p.m.
33	C – 1.4.8 Vehicle Maintenance	Please confirm the contractor performs preventive maintenance on GSA leased vehicles and not a GSA vendor.	Yes. The contractor performs preventive maintenance on GSA leased vehicles.
34	C – 1.4.8.a. Vehicle Maintenance	<p>Unscheduled repairs for Contractors may be performed within a pay-for-service system.</p> <p>This seems to be an area open for abuse. Does the Governments maintenance management system, Vehicle Tracker System, handle this type of maintenance action as far as accountability and providing documentation for invoicing?</p>	<p>Yes. In order for service to be performed, the contractor is required to pay for the service by providing a Work Breakdown Structure (WBS) number. Work performed is documented on a work order and that work order is tracked, and entered into Vehicle Tracker.</p> <p>A work order is generated for every service performed and both the work order and invoice records are filed. In addition, comments and up-dates for every vehicle serviced are added to Vehicle Tracker.</p>

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35	C – 1.4.8.a. Vehicle Maintenance	<p>Supplying fuel to the owners of privately owned vehicles that have run out of fuel while onsite. The Contractor shall provide a can with a spout and up to three (3) gallons of fuel.</p> <p>How often does this occur? Are procedures in place to ensure the service is not abused, i.e., same individual runs out of gas time and time again.</p>	Records indicate that this service has occurred a handful of times; fewer than 12 in a year. This service is within the roadside assistance section.
36	C – 1.4.a. Transportation Operations	Please confirm the contractor is able to conduct driver record checks directly with the Ohio BMV.	Yes the contractor is able to conduct driver record checks directly with the Ohio BMV.
37	C – 3.2.2 Administrative Equipment Service	How many service contracts are in place and require monitoring by the contractor?	There are currently three annual service contracts that cover five pieces of equipment (the Director’s signature machine, a paper cutter, a booklet maker, folder, and a trimmer).
38	C – 3.2.2 Administrative Equipment Service	What percentage of the repair requirements are performed by contractor personnel versus work that is accomplished by outside service contracts?	All administrative repairs are performed by outside service contracts. The TIALS contractor establishes annual service contracts with service providers and assures maintenance and repairs are performed per these agreements. Additionally the TIALS contractor investigates and arranges repairs for incidental items that are not covered by service contracts.
39	C – 3.3.7 Mobile Satellite Production Vehicle	Section C, Should the MSPV listed in paragraph 3.3.7 be listed in Section J, Attachment C Government Vehicles?	Yes, it has been added to both Attachments B and C.
40	C – 3.3.7 Mobile Satellite Production Vehicle (MSPV)	The contractor is required to provide liability insurance on the vehicle, what is the value of the MSPV?	The van is valued at \$368K and the equipment installed in the van is valued at \$700K
41	C – 6.0 Metrology	<p>Production Control Clerk resource dedication</p> <p>Is the Production Control Clerk mentioned in support of Metrology tasks a shared resource across all functions, or dedicated to the Metrology effort?</p>	The Production Control Clerk in Metrology is dedicated to the metrology effort.
42	C – 6.0 Metrology	In Section C, on pages c67-70, 6.0 Metrology, there are no references to "161300-OTHER-007-002.xls" (TIALS GFE) or "161300-OTHER-008-004.docx" (Glenn Metrology and Calibration Laboratory Capabilities Listing) attachment documents. Of all of the equipment shown on the Cal Lab capabilities listing, only one of them, the HP 438A, is in the GFE listing. Can the Government provide an explanation of the intent or reconciliation of the attachments? Is the GFE listing intended to be all-inclusive, or is it limited to the equipment made	Items listed in Attachment M, “Glenn Metrology and Calibration Laboratory Capabilities Listing,” were and are listed in Attachment B, “IPGP July 2014 TIALS GFP.” Attachment B is all inclusive in accordance with clause G.4, “Installation-Accountable Government Property.”

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		available to GRC personnel through the Instrument Pool, (and the Metrology Lab loans out forklifts, cranes and trailers), or does it represent something else?	
43	C – 6.0 Metrology	In Section C, on page c69, 6.1 Calibration Services, the last bullet point in 6.1(a) states the requirement to "Resolve Recall and Impact Analysis email address issues, as required." Can the Government please clarify the intent and actual scope of this requirement?	The intent is for the contractor to maintain an updated email address list for the purpose of measuring and test equipment recall and out-of-tolerance impact analysis. This is either when the automated email notification system identifies people who no longer work here, when the out-processing process identifies people who are leaving the recall and impact analysis responsibility vacant or when other reasons leave the notification email address unknown. The actual scope is approximately 30 to 50 times annually.
44	C – Scope	In numerous locations throughout the DRFP the Government discusses requirements in support of operations at the GRC, Lewis Field, and Plum Brook Station. While the document discusses both locations, more clarity on the level of on-site support required at Plum Brook would be helpful. Will the Government please provide additional information clarifying the services provided at Plum Brook?	No additional information will be provided.
45	C.4	<p>The RFP calls for a Quality Assurance plan to be submitted to the COR within 30 days of contract award. Throughout Section C there are elements where quality standards are reported to the TR (technical representative). There are other PWS elements that state the quality standard is 'no error', for example, but it gives no guidance on how the QA data is delivered to the government.</p> <p>Is it acceptable to have a roll up of all quality data into the QA plan?</p>	Yes it is acceptable to have a roll up of all quality data into the Quality Assurance plan.
46	F.2	<p>a) PERIOD OF PERFORMANCE, page F.1. This paragraph states that “ The Phase-In which shall commence on the date of award of contract for a period not to exceed sixty (60) days ending on April 30, 2015;...”Paragraph L.18 MP2, requires a 45-day phase-In plan.” Will paragraph L.18 MP2, be changed to require a phase-In plan not to exceed 60 days?”</p> <p>b) In paragraph F.2, Period of Performance, on page F-1, the "Phase-in is stated not to exceed sixty (60) days ending on April 30, 2015” and in paragraph L.18B.MP2, Phase-In Plan, on page L-17, the RFP states that "The Offeror shall submit a</p>	There is no conflict. F.1 is part of the model contract, L.18 addresses proposal. 45 days falls within the 60 day period.

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		45-day Phase-In plan". Which is the correct Phase-In period? c) There is a conflict in the DRFP regarding the phase-in period. Section F.2 Period Of Performance indicates "a period not to exceed sixty (60) days ending on April 30, 2015" while section MP2 and L.20 indicate 45 days. Can the government clarify if the phase-in period is to be 45 or 60 days?	
47	G	Section G-4c7, on page G-7, what "Installation service facilities" will not be provided? What are Installation service facilities?	Installation service facilities are not required under this contract. Therefore they do not need to be provided by the Government or the Contractor.
48	H.3	In paragraph H.3, does the offeror need to registered and set up for Export Control before contract award or could that registration be done during phase-in? How many efforts a year occur that require Export Control?	The Export Control registration can be completed during the phase-in. There are about 2-3 export control related activities per month.
49	I	Reference Solicitation Document, Part II, Section I – Contract Clauses. We note that FAR Clause 52.222-43, Fair Labor Standards Act and Service Contract act – Price Adjustment (Multiple Year and Option Contracts) is not listed as a clause incorporated by reference. Please add this clause to Section I.	This clause is not applicable to this procurement.
50	I	We note that FAR Clause 52.248-1, Value Engineering is not listed as a clause incorporated by reference. Please add this clause to Section I.	This clause is not applicable to this procurement.
51	I.3	In clause I.3, Deviation Establishing a Minimum Wage for Contractors, and in Attachment F, Register of Wage Determinations Under the Service Contract Act, the minimum wage directive (clause 1.3) of \$10.10 per hour exceeds certain labor rates in the Wage Determination attachment. How does the Government want offerors to address this issue in the proposal?	Please comply with the Executive Order that states that Service Employees cannot be paid less than \$10.10 per hour. Escalate the rate consistent with proposed out-year escalation rates.
52	I.8	Section I.8 "Security Classification Requirements" states that the contractor will have access to Secret level material, but there was no mention of this at the Industry Day. Will the Offeror require a Secret FOCI for award?	In response to the posed question, we believe the intent of the question was to ask whether the Offeror requires a Secret Facility Clearance for award? The term FOCI refers to the Foreign Ownership, Control, or Influence. A Company is considered to be operating under FOCI whenever a foreign interest has the power, direct or indirect, whether or not exercised, and whether or not exercisable, to direct or decide matters affecting the management or operations of that company in a manner which may result in unauthorized access to classified information or may adversely affect the performance of classified contracts.

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			In reference to an Offeror requiring a Secret Facility Clearance for award, the Offeror would require the facility clearance prior to the contract start date in order for employees requiring a personnel security clearance to perform their duties. The following website provides information reference the facility clearance process, in particular a facility clearance checklist and frequently asked questions. http://www.dss.mil/isp/fac_clear/fac_clear.html
53	I.8	<p>a) We are unable to open Attachment D 161300-OTHER-007-004.ifm. Could you please re-post this attachment as either Adobe pdf or MS Word document?</p> <p>b) This clause directs offerors to the DD Form 254, Contract Security Classification Specification, Attachment D in Section J. However, Attachment D is not a file type that can be opened. Can NASA provide the DD 254 as a pdf document?</p>	Yes
54	Industry Day	During the Industry Day, Mr. Lisy stated that the Prime Contractor is responsible for submitting a “comprehensive” cost volume with all subcontractor information. Our understanding is that the Prime Contractor would provide a complete cost including BOE, but that Subcontractor specific confidential cost information would be provided in a sealed package. Can the Government please clarify this statement?	§L.20 1 d “Prospective subcontractors shall submit proprietary cost data in a sealed envelope through the Prime Offeror. The Prime Offeror is responsible for submitting a comprehensive proposal including all required subcontractor proposals.” Major subcontractors are required to provide the same level of detail and response to the required Volume III as the Prime Contractor. The Prime is responsible for the submission of all Volume III documents. Subcontractors are not allowed direct submission bypassing the Prime for Volume III.
55	Industry Day	During the Industry Day, there was a comment regarding server and desktop support as well as IT Security. Section 3.4 of the SOW does not reference desktop support. The only IT Security statement in the SOW is ensuring that the servers are compliant with all NASA policies and directives as well as ensuring all applications have an appropriate information security plan. There are other contracts in place for IT support and security. Can you please clarify the responsibilities of the TIALS contractor and how the TIALS contractor will interact with the OCIO and other support contracts as part of the services delivered in Section 3.4 of the SOW?	<p>Desktop support, or user assistance, is limited to user support of custom-developed applications and other TIALS implemented technology. It does not include client computer issues related to the Agency Consolidated End-user Services (ACES) contract.</p> <p>TIALS Business Process Support (BPS) will be responsible for the server environment being in compliance with NPD 2810.1, NASA Information Security Policy, and GLPD 2810.1, System Security Planning for Information Technology Assets, including required IT security plans. Also responsible for meeting appropriate security standards for any new technology introduced.</p> <p>The LTID Technical Representative will direct TIALS BPS in the implementation of policies and initiatives originating from the OCIO.</p>

ID	Reference Section (Draft RFP)	Question	Answer
56	Industry Day	Does “New” management systems include other than temporary storage?	No. This new system only refers to temporary storage of inactive equipment.
57	Industry Day	Site Visit Shipping & Receiving Dispatcher duties and roles During the site visit, the Government representative discussed that they provide space for a “Dispatcher” in the transportation operations/freight/shipping & receiving area. However, it is unclear within the DRFP what role/function a “Dispatcher” assumes in support of shipping and receiving, vs the traditional Dispatcher duties accomplished within a motor pool operation. Will the Government please clarify the tasks/purpose for the Dispatcher in the Shipping & Receiving operation?	The Dispatcher in the Shipping and Receiving Facility manages and receives calls for delivery requests, and personnel transportation. The Motor Pool has a separate Dispatcher that’s located in the Garage (building 104).
58	Industry Day	During the site visit the Government representative briefed that “Clerical Services” included tasks traditionally associated with secretarial duties across the various functional areas they support. It was also briefed that the scope of work listed in 7.0 “supports the entire Glenn RC organization.” Is the Government favorable to sourcing solutions that would share clerical resources and labor across several areas, or is the intent for the clerical services provided by the contractor to be dedicated support to the task area being resourced?	Most clerical services are dedicated to the area with some broad scope. The Government is open to innovative answers to staffing.
59	Industry Day	Will Government provide a list of automated systems, Government owned vs Contractor owned?	This listing is provided in Appendix D. All systems are government owned.
60	Industry Day	a) As part of her presentation Ms. Mader stated that the incumbent labor categories along with seniority dates were provide in the “draft” RFP documents. We have not been able to locate a document that provides all that information, please direct us to the document that provides the stated information. b) Does the Government plan on providing workforce seniority for the current workforce? Please clarify in order for Offeror to provide best possible cost estimate. If not, does the Government plan to provide additional pricing instructions to normalize estimates among multiple competitors?	Incumbent information and seniority dates will be provided in final RFP, Attachment V.
61	Industry Day	It was stated that an interested parties list will be released with the Final RFP. The release of the interested parties list at the final RFP doesn't provide optimum teaming opportunities or adequate time to form effective teaming arrangements. Would the Govt. consider releasing the list of interested parties prior to the final RFP release, ideally as soon as possible?	Yes

ID	Reference Section (Draft RFP)	Question	Answer
62	Industry Day	Would you consider virtual Admin Services support?	No
63	Industry Day	During the Cost Volume presentation at Industry Day the statement was made by the presenter 'some contractors prefer not to hire the incumbents'.... Does Executive Order Executive Order (EO) 13495, "Nondisplacement of Qualified Workers Under Service Contracts," apply to this contract?	Yes
64	Industry Day	Will the Government please provide access to informational briefing slides used during at/or near August 12 th site visit?	The slides have been posted to FedBizOpps.
65	Industry Day and Section C – 3.0 Media Services	<p>508 Compliance</p> <ul style="list-style-type: none"> a. Can you provide detail on 508 document conversion? b. Can you provide on-line web editing completed is a 508 format? c. Imaging Services and Publishing 508 requirement? What's the process for complying? d. Can you provide detail on 508 Compliance related to documents and online training materials? 	<p>Task Area 3.1: Publishing Services informs customers of 508 requirements. Publishing Services does not provide in-house conversion of documents to be 508 compliant. By customer request, Publishing Services will coordinate services via an external vendor.</p> <p>Task Area 3.3: Closed captioning is required for all video products that are released to the public. Imaging Technology Center will coordinate services via an external vendor.</p> <p>Task Area 3.4: Business Process Support (BPS) utilizes the World Space tool to check for 508 compliance. BPS performs changes to make Web pages 508 compliant.</p>
66	J.2	Will all the "N/A" items listed in the table be completed (become available) in the final RFP?	All of these attachments are in the Draft RFP and will be in the Final RFP.
67	K.1	On page K-1, in paragraph K.1(a)(2), Annual Representations and Certifications, the size standard for NAICS 561210 is stated as \$35.5 million. Should it be revised to reflect the new size standard issued on July 14, 2014 of \$38.5 million?	The size standard in effect at the time the final RFP is released will be incorporated into the Final RFP.
68	L.12	The offeror shall provide the date of its last Government property control system analysis along with its overall status, a summary of findings and recommendations, the status of any recommended corrective actions, the name of the Government activity that performed the analysis, and the latest available contact information for that activity. Can these audits be attained during execution of the contract –i.e. first 90 days of contract?	No. If the Offeror has not had such an analysis in the past the Offeror should state that in the proposal. This analysis will not be required for the TIALS-2 contract and therefore not attained during execution.
69	L.12	L.12 GOVERNMENT PROPERTY MANAGEMENT INFORMATION. This instruction requires the offeror to address seven aspects of its property management approach. However, there are no instructions in paragraphs L.16 through L.20 to address paragraph property management. Where in the proposal are the requirements of draft RFP paragraph L.12 to be addressed?	Government Property Management Information is to be included on Volume IV.

ID	Reference Section (Draft RFP)	Question	Answer
70	L.12	With regard to Section L.12(b), Government Property Control System: Will an active Government Property Control Plan, in use and approved for project use by a NASA Center, suffice as a “system analysis” since the plan details the process and systems and has been approved for use at a NASA site?	No. The analysis referred to in paragraph (b) of Provision L.12 is conducted when a Contractor has Government Furnished Property which is used off-site (i.e., not on a Government installation). If the Offeror has not had such an analysis in the past the Offeror should state that in the proposal.
71	L.14	<p>OSTENSIBLE SUBCONTRACTOR RULE INFORMATION. This instruction states that “If the Offeror proposes using teammates/major subcontractors, the Offeror shall describe and explain their approach to teaming and subcontracting and for compliance with the Small Business Administration’s (SBA) Ostensible Subcontractor Rule.” However, there is no requirement in paragraphs L.16 through L.20 to address paragraph L.14.</p> <p>Where in the proposal are the requirements of draft RFP paragraph L.14 to be addressed? We respectfully request that the Ostensible Contract Rule be provided in an Offer Volume with Reps and Certs and commonly provided Offer Volume content without page limit.</p>	OSTENSIBLE SUBCONTRACTOR RULE INFORMATION has been deleted.
72	L.16	<p>a) Is it the intent of the Government to include pricing in Volume I – Mission Suitability?</p> <p>b) L.16.3 requests Offerors include “A completed Clause B.2 Estimated Cost, Fixed Fee, and Award Term, with the proposed amounts inserted in the appropriate spaces” with their Volume I Cover Letter. Since Clause B.2 contains Cost information, suggest considering it for inclusion as part of the Volume III Cost/Price Volume.</p>	The requirement for the completed SF33 and page B-1 have been moved to Volume IV. It is the Government’s intent that Clause B.2 be completed by the Offeror and submitted with the proposal.
73	L.18	MP3 is asking for a plan in accordance with NFS 1852.231-71, Determination of Compensation Reasonableness, which sets forth salary ranges and fringe benefits proposed for employees for the Prime as well as all Subcontractors. Does this apply to the Major Subcontractors only?	The requirement to comply with NFS 1852.231-71, Determination of Compensation Reasonableness applies to the entire team.
74	L.18	In Preparation of Volume I – Mission Suitability paragraph B.f, is a Small Business set-aside contract/procurement required to maximize utilization of small businesses?	Yes

ID	Reference Section (Draft RFP)	Question	Answer
75	L.18	In paragraph L.18 on page L-15, please specify what requirements the Government wants to be addressed in the matrix?	Per Provision L.18, the Offeror must clearly state how they will meet or exceed the requirements as they pertain to the Statement of Work (SOW) and other contractual requirements. Offerors shall provide a matrix identifying where such requirements are addressed in this volume.
76	L.19	The definition of a major subcontractor as greater than \$25 Million contradicts the definition on page L-21 in L.20.1.j Volume III: Cost/Price Volume Instructions of a major subcontractor as greater than \$20 Million. Please clarify the intent of the Government for a major subcontractor	The intent for a major subcontractor is as stated in the RFP, there is a difference in the monetary amount that defines a subcontractor in Volume II and Volume III
77	L.19	<p>a) PREPARATION OF VOLUME I - MISSION SUITABILITY A, TA1, This paragraph requires Historical Lost Time Incident Rate (LTIR) per the most recent 200,000 hours worked. Will NASA clarify how the offeror is to provide this information, i.e. is this data for one particular contract or work site?" If it is for a work site with multiple contracts, should we divide the 200,000 hours equally among contracts?</p> <p>b) Please clarify if the Lost Time Incident Rate is only for the Prime or should be separately provided for any Major Subcontractor</p>	<p>LTIR is being removed from Volume I and being addressed in Volume II as part of the Past Performance Volume and clarified as per contract.</p> <p>Offerors shall provide the information for all contractors/subcontractors for whom past performance information is provided.</p>
78	L.19	<p>a) PREPARATION OF VOLUME I - MISSION SUITABILITY A, MP1, page L.17. This paragraph requires the qualifications of the individuals selected to fill these positions as well as the rationale for their selection and contains the note that "Copies of the Key Personnel resumes do NOT count towards the overall Mission Suitability page limitation." There is no instruction regarding resumes. Are qualifications and resumes separate requirements? If yes, is there a format for the resumes?</p> <p>b) Will the number and/or desired positions for Key Personnel be specified by NASA in the final RFP?</p>	<p>Yes, qualifications and resumes are separate requirements.</p> <p>No format for the resumes will be specified.</p> <p>The number and/or desired positions for Key Personnel will not be specified.</p>
79	L.19	L-19 defines a major subcontractor as " those subcontractors having the lesser of, a total subcontract value equal to or greater than \$25 million (at any tier) for the inclusive effort or a total value equal to or greater than 20% of the prime's proposed total value." Additional language indicates that the Past Performance	The original Provision L.19 did not preclude the submission of information on other than major Subcontractors. However, the Provision has been revised slightly for clarification.

ID	Reference Section (Draft RFP)	Question	Answer
		<p>Volume can only contain past performance citations from major subcontractors.</p> <p>This requirement limits small business participation by favoring a small business prime offeror that is backed by a large company or a Joint Venture composed of a large business who are able to provide the totality of services provided under TIALS 2. A small business prime offeror that fields a team of three, four, or more small business subcontractors cannot designate the past performance citations of all of these companies without violating the 51% prime offeror requirement stipulated by the FAR. We suggest that the 20%/\$25 million requirement to be considered a major subcontractor be changed to \$5 million over the life of the contract. .</p>	
80	L.19	<p>Relevant Experience/Past Performance, the size standard for major subcontractors on page L-18 in Volume II of \$25M or 20% appears to be in conflict with the size standard for service subcontractors in paragraph L.10(d) on page L-9 of \$500,000 or 10%. Please clarify.</p>	<p>Paragraph L. 10(d) on page L-9 does not refer to, and makes no mention of “major subcontractors”. It is part of a regulation concerning compensation.</p>
81	L.19	<p>The last sentence in paragraph L.19.A.4 on page L-18 appears to be, “...and whether any certifications.” Please clarify.</p>	<p>The phrase “...and whether any certifications.” has been deleted.</p>
82	L.19	<p>Paragraph 3 of section L.19.a states that the offer shall provide within their past performance narrative a discussion of their Business Management by addressing such areas as: cost increases and cost savings (such as over-runs and under-runs), award fee information, terminations, relationship with subcontractors or partners, cooperation with prior clients, timely delivery of business products, effective communication and past record of interfacing with client program office, record of small business utilization in subcontracting and purchasing especially subcategories - SDB, HUBzone, VOSB, SDVOSB, and WOSB concerns. As this is a small business set-aside contract, will the government consider removing the requirement regarding small business utilization in this section?</p>	<p>No</p>
83	L.19	<p>If company X is providing past performance references for a contract where they were a sub to Company Y, can Company X provide their Past Performance Questionnaire directly to their government customer rather than to their Prime (Company Y)?</p>	<p>Yes</p>

ID	Reference Section (Draft RFP)	Question	Answer
84	L.19	Does the government require the offeror's Past Performance to show 100% relevance at the third or higher level of the SOW in every area to achieve this rating?	No
85	L.19	L.19 VOLUME II: RELEVANT EXPERIENCE/PAST PERFORMANCE INSTRUCTIONS A.1, page L.18. This paragraph requires a list of all Government and/or commercial contracts, subcontracts, or projects <u>relevant in scope</u> and size to this anticipated effort. There are apparently no provisions in L.19 for the offeror to describe scope to support an assertion of relevance to support this instruction? Where in the proposal should we describe relevance to the statement of work and contract complexity?	Volume II
86	L.19	Because TIALS is a small business set-aside, with NAICS code threshold of \$38.5M it is unlikely that any potential prime contractor will have a single past performance citation that is of similar dollar value (size) for more than a year. Since NASA typically evaluates PP citation on the relevancy, similarity and complexity and size is usually a factor associated with similarity and complexity, how will NASA evaluate TIALS past performance citations for the prime/team?	Consideration will be given to the past performance of the entire team as proposed.
87	L.19	Absent a limitation on the number of Past Performance citations that can be provided by a single prime contractor or subcontractor, there is a potential risk for ostensible subcontracting to apply. To reduce this risk, will the government consider limiting the number of past performance citations from each Prime and subcontractor? Our suggestion would be to limit Prime contractors to 3 citations, and limit subcontractors to 2 citations.	No, the Government will not limit the number of past performance citations from each Prime and subcontractor.
88	L.19	SF 33, block 9 establishes a proposal due date of October 24, 2014. Paragraph L.19 C, page -19 states that clients should be instructed to complete and forward past performance questionnaires no later than November 17, 2014. Please verify that past performance is due after the proposal submittal date, or is one of the dates the correct one for both?	The due date for past performance questionnaires will be corrected in Final RFP and will be before the due date for the rest of the proposal.
89	L.2	On page L-3 item (4) it says offerors may propose to offer any item or combination of items. On page L-5 item (6) it says the government reserves the right to make multiple awards. Will the government entertain multiple proposals from the same contractor for different portions of the work?	The question refers to a Standard provision. This procurement only has one item and the Government only plans to make one award.

ID	Reference Section (Draft RFP)	Question	Answer
		Will the government provide additional clarification regarding its intent with these two sections? It is our belief that this may significantly complicate the proposal process.	
90	L.2	Page L-4 item (6) appears to allow offerors to correct their proposal any time before award date. This potentially could create a significant problem if there is no cutoff date or limit on this provision. Item (7) on this same page appears to allow changes only if requested by the CO. Will the government provide clarification and state if there is any limit in time or substance of changes after the submission date?	Paragraph (6) states, “Offerors may submit modifications to their proposals at any time before the solicitation closing date and time” unless in response to an amendment or to correct a mistake. An amendment would state whether a modification in response would be accepted and give a cutoff date. The words “after the solicitation closing date and time” have been added to paragraph (7).
91	L.20	This clause directs offerors to submit documents from the cognizant Government agency showing their accounting system is approved for tracking and separating costs for cost-reimbursement contracts. Are these documents required with the proposal?	Yes, the RFP states “...Offeror’s and their proposed subcontractors must submit documents from the cognizant Government agency showing their accounting system is approved for tracking and separating costs for cost-reimbursement contracts.”
92	L.20	The heading for Section L.20.3 indicates that the instructions are for the Excel Pricing Model. It seems as the heading should be “General Cost Information”. Please consider revising this section in the Final RFP so it maps to the table provided on Page L-23.	RFP revised accordingly
93	L.20	(m) states that the Offeror must show their accounting system is “approved” for tracking and separating costs and in Section 3, Section 6 the table speaks to CAS applicability. Is it sufficient to have an approved DCAA accounting system but not be CAS covered?	See FAR Subpart 9903.2—CAS Program Requirements.
94	L.20	(m) states that “If the Offeror cannot demonstrate they have as adequate government approved accounting system “before award”, the contract cannot be awarded to the Offeror until such time as their accounting system has been approved by the Government.” Section M, M.2 Part D, Evaluation of Volume III, states in paragraph five (5), that “Evidence of an approved accounting system at “proposal submission” shall be required for the award..” Could you please clarify that “before award” does not mean subsequent to a selection and before contract award but indeed, evidence must be provided at the time of proposal submission	Offerors may be selected for an award of a flexibly priced contract, but will not be awarded the contract until such time as their accounting system is in compliance with FAR 16.301-3(a) (3). (See SF 1408)

ID	Reference Section (Draft RFP)	Question	Answer
95	L.20	<p>In order for us to more accurately project escalation for the TIALS-2 contract, please consider the following questions:</p> <ol style="list-style-type: none"> Is the escalation rate table provided in paragraph h on page L-25 for CY6 – CY7 or for CY6, CY7 and Extension Period (CY8)? Should offerors assume an annual 3% escalation for CBA rates in the years beyond the CBA’s coverage, or use the rates from the last year of the CBA agreement for those years and therefore submit an equitable adjustment upon negotiation of the new CBA? Do offerors apply annual escalations to the SCA positions, or do we submit an equitable adjustment upon receipt of review WD rates? 	<ol style="list-style-type: none"> RFP revised accordingly. See FAR 52.222-41(a) “Service employee”. If used, CBA labor compensation shall be flat lined at the end of the CBA term with an equitable adjustment upon negotiation of the new CBA Pursuant to the referenced FAR Clause 52.222-41(c)(3), “ Adjustment of compensation. If the term of this contract is more than 1 year, the minimum monetary wages and fringe benefits required to be paid or furnished thereunder to service employees under this contract shall be subject to adjustment after 1 year and not less often than once every 2 years, under wage determinations issued by the Wage and Hour Division.” Offerors who pay in excess of the minimum WD labor rates and fringe benefits will not receive an adjustment. The adjustment is only executed to bring SCA covered employees up to the minimum labor rate for the prevailing WD.
96	L.20	Section L.20 on page L-19 provided period of performance for this contract from CY1 – CY7 plus an Extension period of 6 months. However, the Government’s NLR table under Section J on page L-26 provided cost information for CY1 – CY8 plus Extension period. Please clarify.	RFP revised accordingly.
97	L.20	Paragraph m, is the Award Term of 1% to 2% additive to the Fixed Fee of 4.00% to 7.00%?	No
98	L.20	The table at the bottom of page L-19 seems to indicate that these two fees are additive in Year 4 and Year 5.	No
99	L.20	On page L-24, at the top of the page, the Cost Volume, Part 1 appears to be mislabeled. Should the title be "General Cost Information," and not "Excel Pricing Model," since that section describes the contents of the Cost Volume?	RFP revised accordingly.
100	L.20	Could you clarify the CLIN Levels required for the contractor BOE's? Is it at the 2nd Level WBS (e.g. 1.0, 2.0.....?)	Basis of Estimates (BOEs) shall be at the same level as the Excel Pricing Model (EPM).
101	L.20	<p>The cost of procuring these non-burdened NLR may be subject to a Material Handling charge or require an Offeror to have additional direct labor for the procurement, stocking and handling of the items in accordance with their estimating and accounting systems</p> <p>How should a materials handling charge (fee applied to pass through costs) be proposed within the pricing structure?</p>	In accordance with your established estimating system.
102	L.20	Section L.20 Paragraph 2.h defines a Work Year Equivalent (WYE). Will the government consider setting the number of productive labor hours in one WYE for evaluation purposes (e.g. 1880)?	No. Productive labor hours are a function of the Offeror’s estimating and compensation packages.

ID	Reference Section (Draft RFP)	Question	Answer
103	L.20	The table (B.2) depicts the total estimated cost, fixed fee, and award terms as a Phase In, Base, Options 1-4, and Award Terms (2 yrs). The table in Section L instructs offerors to include a “one 6 month extension.” Will the Government please clarify to ensure congruency between the two sets of information?	Completion of Table B.2 does not require inclusion of the 6 month extension; however completion of L-20 does require the 6 month extension to be included.
104	L.20	Are there any other costs expected to be associated with the phase-in period other than direct labor? If yes, what type of costs and will the government provide estimates?	Phase in costs are a function of an Offeror’s estimating system.
105	L.20	Will the government provide instruction for completing the EPM?	Instructions provided in Section L, EPM Part 2.
106	L.20	Will the government provide level of efforts and labor categories for the phase-in period?	No additional data will be provided for the phase-in period.
107	L.20.3 Section 3h	<p>a) Please clarify the inconsistency on pgs. L-25 and 26, h., which specifies escalations for “CY 6-8” as well as “CY 6-7”.</p> <p>b) The paragraph above states Contract Years 6 through 8, however the referenced table states Contract Years 6 through 7. Given that pricing is only requested through Contract Year 7, should the paragraph be changed to reflect Contract Years 6 through 7?</p> <p>c) In paragraph L.19.C on page L-19, the date that the Past Performance Questionnaires are due, 11/17/14, appears to be in conflict with the proposal due date of 10/24/14 on page 1 of Section A (SF33). Please clarify.</p>	References to Calendar Year (CY) 8 have been removed. There will be no CY8.
108	L.20.3 Section 3j	<p>The Government anticipates that some costs may be difficult to estimate due to a lack of historical data or known future requirements. For proposal preparation and evaluation purposes only, Offerors shall include the Government estimate for NLR from the following table on their ODC EPM Template. These costs are to be included in the appropriate contract year.</p> <p>The table included in this section includes CY8. Are we to exclude CY8 in totality? Therefore reducing the TOTAL NLC from \$27,541,000 to \$24,091,000?</p>	Yes, exclude CY8 in totality.
109	L.8	a) Respectfully request that the Mission Suitability Volume page count limitation be increased to 100 pages to accommodate sufficient responses to the wide range of requirements list in Technical and Management? Section L contains requirements - notable among these are the	The page limit for the Mission Suitability Volume has been increased to 50 pages with the following clarifications.

ID	Reference Section (Draft RFP)	Question	Answer		
		instruction to address all of the SOW, a phase in plan, total compensation plans for the prime and subcontractors, a safety and health plan, quality control plan, risk management plan, and a detailed staffing plan.	Document Title	Due	Page Limitation
		b) Offerors shall provide a matrix identifying where such requirements are addressed in this volume. Is this matrix included in the page count?	Glossary	With proposal	Exclude
		c) The requirements for Volume I Mission Suitability Volume are very detailed and extensive. In order to provide NASA with the most detail possible we respectfully request the increase of the page limit to 60 Pages for this Volume.	Government Property Management Information	With proposal (Volume IV)	Exclude
		d) This offeror also assumes that these plans can be provided as an appendix and do not count against the overall Page Limit for the Mission Suitability Volume. Please confirm that this assumption is correct.	Organizational Conflicts of Interest (OCI) Avoidance Plan	Post Award Within 30 days of award	N/A
		e) The page limit for Mission Suitability, which contains Technical and Management Approaches, is only 40 pages. It would be extremely difficult to answer approx. 110 pages of PWS in 40 Pages and address Subfactor 2 Management Plan within the same Volume. Would the Government consider increasing the page limit for the Mission Suitability Volume to 60 Pages?	Organizational Structure and Management Plan (Subfactor B - MP1)	With proposal	Include
		f) Proposal Page Limitations, identifies a 40 page limit for the Mission Suitability Volume. We believe that it is impossible to address all of the requirements of the Mission Suitability Volume in 40 pages. Therefore, we are asking for confirmation if the 40 pages limit is correct and/or if any of the plans, etc. are to be exempt from this count. In order to provide the best proposal possible to NASA, we ask that this confirmation be published as soon as possible so that offerors can begin developing responses in line with the page limit constraints.	Phase-In Plan (Subfactor B - MP2)	With proposal	Include
			Quality Assurance Plan	Post Award Within 30 days of award	N/A
			Matrix	With proposal	Exclude
			Safety and Health Plan	Post Award Within 30 days of award	N/A
			Staffing Plan	With proposal	Include
			Compensation plan in accordance with NFS 1852.231-71	With proposal	Include
			<i>* If document is due post award, it is excluded from page limitation requirements. However, <u>summary discussion</u> of a document, if requested in RFP requirements, is included within the established limitations (e.g., Safety and Health Plan).</i>		

ID	Reference Section (Draft RFP)	Question	Answer
		<p>g) Proposal Page Limitations, we request that the Government consider the following items in the outline of proposal instructions to be excluded from page count: OCI Plan, Government Property Management, Ostensible Subcontractor Rule Information, Reference Matrix, Total Compensation Plan, Phase-In Plan and Glossary. These RFP requirements could be included in separate attachments to Volume I.</p> <p>h) In paragraph L.18 on page L-15, the Government requests that a matrix be included in the proposal. Where should this matrix be placed? Please confirm that it is not included in the core page count?</p> <p>i) Are responses to Sections L.9 and L.10 within the established page limits?</p> <p>j) Will the Government please direct offerors where the Ostensible Subcontractor Rule narrative is to be included in their proposals? If this narrative is required in the Mission Suitability Volume, will it be exempt from the page limit?</p> <p>k) Will the government consider increasing the Mission Suitability Volume page count to 75 pages to properly provide "precise, factual, detailed and complete" responses to the SOW requirements along with the other subfactors within the Technical and Management Approach</p> <p>l) The second paragraph of L.18 requires offerors to “provide a matrix identifying where such requirements are addressed in this volume.” Will the government consider exempting this matrix from the Volume I page count?</p> <p>m) Mission suitability is 40 pages. What is included? Safety plan, total Compensation Plan and other plans?</p> <p>n) Page L-8, Section L.9 lists a requirement for a “Safety and Health Plan” and states the plan is a part of the proposal. Page L-16, A.TA1.e states the Safety and Health Plan is required post award. Please clarify.</p>	

ID	Reference Section (Draft RFP)	Question	Answer
		<p>o) The referenced paragraph states, “The Offeror shall submit a detailed description of its general safety and occupational health plan as part of its proposal.” In what volume should this plan be included? Is it correct to assume that it will not be page-limited?</p> <p>p) L.18 A TA1, paragraph e, page L16. This paragraph requires a discussion of implementation approach to comply with safety, health and environmental requirements of the SOW, with a note that this does NOT replace the Safety and Health Plan requirements of NFS 1852.223-73 Safety and Health Plan which is required post award. Paragraph L.9, page L.8 requires a detailed description of its general safety and occupational health plan as part of its proposal. Does the “Implementation approach” in L.18 satisfy the requirement of L.9 for a “detailed description?”</p> <p>q) This section lists a Quality Assurance Plan, Surveillance Plan and OCI Avoidance Plan as TBD. Will any of these plans or a “detailed write up” be required during the proposal submission? Will these plans be due after contract award?</p> <p>r) Section H.8 references that a general safety and health plan has to be submitted with our proposal. Section L.9 requires a description of the offeror’s general safety and occupational health plan. Is a Safety and Health Plan required at proposal stage? If yes, this offeror assumes that this plan will not count against the page count in the Mission Suitability Volume. Please confirm that this assumption is correct.</p> <p>s) Submittal of the Safety and Health (S&H) Plan, Quality Assurance Plan, Surveillance Plan and OCI Avoidance Plan are all “TBD” and will become part of the contract. We understand that the S&H Plan is due within 30 days of contract award. When are the other plans due?</p> <p>t) In paragraph L.12 on page L-10, Government Property Management Information, a number of questions are required to be answered. Where should the answers to these questions be placed in the proposal?</p>	

ID	Reference Section (Draft RFP)	Question	Answer
		<p>u) Please clarify if the Safety and Health Plan outlined in section L.9 of the RFP has a page limitation, and whether it is to appear in the offeror proposal itself, or as an attachment.</p>	
110	L.8	<p>a) In Section (b) it mentions the 11 point Arial type, including tables, figures, and graphics. Will the government consider allowing at 10 point Arial type for tables, figures and graphics</p> <p>b) 11 point Arial type is very large for tables, figures, and graphics. This offeror respectfully requests that the font requirement be reduced to 8 point Arial Narrow for tables, figures, and graphics</p> <p>c) On page L-8, in paragraph L.8(b), Proposal Page Limitations, we recommend that a 11 point Arial font is not a preferred font for visually appealing and easily readable tables, figures, and graphics. We suggest 11-point Times New Roman for text, and 9 point Arial Narrow for all tables, figures, and graphics.</p> <p>d) Will the Government please consider the use of 11-point Times New Roman or 10-point Arial font in the proposal to allow offerors adequate space to address all technical and management requirements?</p> <p>e) Suggest a minimum font size, possibly 8 pt. for diagrams, tables, graphics Offeror may wish to include with text.</p> <p>f) Section L.8(b) states that graphics should have font no less than 11 point Arial. Would you consider a reduction in font for graphics since this size font will expand the size of the graphics and limit their use considering the page limitation?</p>	<p>The new font requirements are as follows:</p> <p>11 Point Times New Roman. 10 Point Times New Roman is acceptable for Tables, Figures, and Graphics.</p>

ID	Reference Section (Draft RFP)	Question	Answer
111	L.8	Typically, an Executive Summary is submitted with an Offeror's Proposal to the Federal Government. We would like to submit an Executive Summary for this opportunity. It would not exceed four pages. If it is submitted, would NASA consider the Executive Summary in the Page Count Limitation? If it is included in the page count, would NASA consider raising the Page Limitations for Volume I to provide for the Executive Summary	An Offeror is free to submit an Executive Summary if they choose. Submission should be included in Volume IV which has no page limits.
112	M.2	Since Metrology requires ANSI/NCL Z540.3 accreditation, will GRC provide ANSI/NCSL Z540.3 as an attachment to the RFP? or place it in a technical library?	Glenn Metrology requires compliance to Z540.3. A copy of the NCSL International Handbook for the Application of ANSI/NCSL Z540.3-2006 will be available in the Calibration Laboratory to the selected Offeror.
113	M.2	Evaluation Approach, TA2, page M-4. This paragraph contains a number of what appear to be individual requirements that our response to TA2 should address. Will NASA include detailed instructions at Volume I: Preparation of Volume I, Mission Suitability A, TA2, page L-16?	No
114	M.2	Is a small business subcontracting plan required for the small business prime?	No. A subcontracting plan would be a completely different document from what is required to be submitted with the proposal.
115	M.2	Subfactor B, MP1.f requires Offerors to describe their "process to ensure maximum utilization of small businesses when purchasing or subcontracting, including the following small business subcategories - SDB, HUBzone, VOSB, SDVOSB, and WOSB concerns." As this is a small business set-aside contract, would the government consider removing this requirement?	No
116	M.2	Page M-7 section C. states the government will determine past performance "relevant to the SOW." Will the government provide clarification as to the level of relevance required to achieve "High Level of Confidence?"	No additional clarification will be provided.
117	M.2	On page M-9, in paragraph C. Evaluation of Volume II – Relevant Experience/Past Performance, has there been an inadvertent omission of an evaluation level of "Very High Confidence for Past Performance"? Typically, NASA procurements include a "Very High Level of Confidence", defined as "The offeror's relevant past performance is of exceptional merit and is very highly pertinent to this acquisition, indicates exemplary performance in a timely, efficient, and economical manner and very minor (if any) problems with no adverse effect on overall performance. Based on the offeror's	This will be updated and included in the Final RFP.

ID	Reference Section (Draft RFP)	Question	Answer
		performance record, there is a very high level of confidence that the offeror will successfully perform the required effort. (One or more significant strengths exist. No significant weaknesses exist.)”. Please clarify.	
118	M.3	The subfactor titles in the table in M.3 on page M-11 does not align with the Section L top-level subfactors. Section L has Technical Approach and Management Approach. Section M has Technical Requirements (which is actually a subfactor under Technical Approach in Section L) and Management Plan (which is a subfactor under Management Approach in Section L). Please clarify.	Table in Section M updated to match Section L.
119	M.3	Assuming the 500 points apply to each the Technical and Management Approach subfactors, is the Government using any further breakdown of the points to the lower subfactors (i.e. TA1 – TA3 and MP1 – MP4), or weighting each of the Approach sections equally?	Weights are not assigned below the subfactor level.
120	M.3	On Page M-3, the RFP provides the percentile rating for the Mission Suitability factors. An “Excellent” requires a Major Strength. Are each of the subfactors (i.e. TA1, TA2 and TA3) going to be considered separately, or is just one set of findings applied to the overall Technical Approach and Management Approach, with each one weighted 500 points?	Mission Suitability is a factor. Technical Approach and Management Approach are subfactors. The total strengths and weaknesses of the subfactor’s elements (e.g. TA1, TA2, and TA3) will be used to determine the points assigned to the subfactor.
121	M.3	Section M.3 of the DRFP states "Of the three factors, Relative Experience & Past Performance is the most important. Cost is more important than Mission Suitability. When combined Relative Experience & Past Performance and Mission Suitability are somewhat more important than Cost." This statement, as it is written, suggests that Mission Suitability has very little value. Can the government clarify the level of importance for the three factors in the evaluation criteria?	No further clarification than is spelled out in Provision M.3 will be provided.

ID	Reference Section (Draft RFP)	Question	Answer
122	M.3	With Past Performance being the most important evaluation factor in Section M.3, page M-10, would GRC please consider extending the period of applicability as stated in Section L.19, A. on page L-18 from the past 3 years to the past 5 years. A 5-year period would allow offerors to provide additional directly relevant experience that would increase performance confidence.	Yes, a period of past experience will be increased from 3 years to 5 years.
123	M.3	On page M-10, in paragraph M.3, Relative Importance of Evaluation Factors and Subfactors, there appears to be a typographical error wherein “Relevant” Experience is referred to as “Relative” Experience throughout the clause	Section M.3 will be corrected in the Final RFP.
124	Other – Draft RFP	Headers on Section C, E, G, I, K and M Will you please correct headers in the appropriate sections listed above to reference the correct Solicitation Number NNC14ZC013R	The headers in Sections C, E, G, I, K, and M were correct as J is the proper suffix for a draft RFP and it should have been in all Sections. When the final RFP is issued the suffix will be R.
125	Other – FAR Subpart 9.6-Contractor Team Arrangements	We are interested in priming the subject contract and are considering partnering with another Small Business in a Contractor Team in accordance with the FAR Subpart 9.6— Contractor Team Arrangements. We believe that our two companies complement each other’s unique capabilities and we will be able to offer the government the best combination of performance, cost, and delivery. Will the government accept two small businesses that have a CTA in place to bid as a prime in accordance with FAR Subpart 9.6? If the answer is yes, what is required in our proposal to show that we have a CTA in place between our two companies?	Yes, the Government will accept two small businesses that have a Contractor Team Arrangement (CTA) in place. Provide sufficient information to comply with FAR 9.603.
126	Other – Final RFP	Is there any additional information regarding the RFP release date?	No

ID	Reference Section (Draft RFP)	Question	Answer																																								
127	Other – Reference Library	<p>a) Request the Government to set up a Procurement Library containing the following documents for use by all bidders in order to avoid any unfair advantage to the incumbent’s team:</p> <ul style="list-style-type: none">• Total actual and bid costs in \$ and hours for each year of the contract.• Award Fee scores and Award Fee letters issued to the incumbent contractor after each evaluation period.• Cost overrun/under run history of the incumbent contractor.• Copy of all Task Orders issued to the incumbent contractor for the past 12 months along with total awarded cost (hours and \$) for each task.• Copy of all Deliverables provided by the incumbent contractor.• Copy of QA and Health & Safety Plans, which are in effect at present under the incumbent contract <p>b) Will GRC establish a Technical Reference Library for the upcoming RFP?</p> <p>c) Will there be a Technical Library established to provide insight to the offeror on items such as the Glenn Master Plan (referenced in the site tours yesterday), GRC and LTID Strategic goals and objectives?</p>	<p>There will not be a Procurement Library for this procurement.</p> <p>Award Fee Scores and letters can be found in the FOIA Reading Room at http://www.grc.nasa.gov/WWW/FOIA/ReadingRm.htm</p> <ul style="list-style-type: none">• Actual and bid costs in \$ and hours are proprietary. The value for each contract year is: <table><tr><td></td><td>(Years 1, 2, 3)</td><td>(Years 4, 5)</td><td>(Year 6)</td><td>(Year 7)</td><td>(Year 8)</td><td>(Year 9)</td><td>(Year 10)</td></tr><tr><td>Contract Type</td><td>CPAF</td><td>CPFF/AT</td><td>CPFF/AT</td><td>CPFF/AT</td><td>CPFF/AT</td><td>CPAF</td><td>CPAF</td></tr><tr><td>Total Estimated Cost</td><td>\$57,527,934</td><td>\$42,601,683</td><td>\$23,817,057</td><td>\$23,582,673</td><td>\$24,348,072</td><td>\$24,022,275</td><td>\$24,373,704</td></tr><tr><td>Award Fee/Fixed Fee</td><td>\$3,172,816</td><td>\$ 1,796,212</td><td>\$977,022</td><td>\$989,485</td><td>\$ 1,028,887</td><td>\$ 1,427,765</td><td>\$ 1,452,378</td></tr><tr><td>Totals</td><td>\$60,700,750</td><td>\$44,397,895</td><td>\$24,794,079</td><td>\$24,572,158</td><td>\$25,376,959</td><td>\$25,450,040</td><td>\$25,826,082</td></tr></table> <ul style="list-style-type: none">• There are no overruns/underruns• TIALS is not an IDIQ contract, there are no Task Orders• It is not practical to provide a copy of every deliverable produced by the Incumbent Contractor over the past 10 years.• The QA and Safety & Health Plans are proprietary.		(Years 1, 2, 3)	(Years 4, 5)	(Year 6)	(Year 7)	(Year 8)	(Year 9)	(Year 10)	Contract Type	CPAF	CPFF/AT	CPFF/AT	CPFF/AT	CPFF/AT	CPAF	CPAF	Total Estimated Cost	\$57,527,934	\$42,601,683	\$23,817,057	\$23,582,673	\$24,348,072	\$24,022,275	\$24,373,704	Award Fee/Fixed Fee	\$3,172,816	\$ 1,796,212	\$977,022	\$989,485	\$ 1,028,887	\$ 1,427,765	\$ 1,452,378	Totals	\$60,700,750	\$44,397,895	\$24,794,079	\$24,572,158	\$25,376,959	\$25,450,040	\$25,826,082
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